



student
transportation services

service de transport scolaire

Brant Haldimand Norfolk

Title : Service Parameters	Procedure # : 031	Effective : Nov 5, 2010
Section : Operating Guidelines	Page : 1 of 2	Retire : Nov 5, 2012

Statement	<p>STSBHN must strive to improve the efficiency of bus routes servicing the schools of Brant, Haldimand, and Norfolk.</p> <p>In order to minimize the number of school bus routes, STSBHN must set service parameter policies to provide safe, equitable, and efficient bus routes.</p>
Procedures	<p>The following service parameters are used by STSBHN to provide safe, equitable, and efficient student transportation:</p> <ol style="list-style-type: none">1. Length of Time on the Bus - Where practical<ol style="list-style-type: none">a) No student will spend more than 75 minutes on the bus each way from home to school/ school to home. In the unusual circumstance that a student is scheduled to be on a bus for a period of greater than 75 minutes, permission must be obtained by the Manager of Transportation, by the Transportation Officer responsible for designing the route, prior to the route taking effect.2. Transfers - Where practical<ol style="list-style-type: none">a) No student will ride on more than two buses while travelling to or from school.b) No student will be discharged from a bus at a transfer point until the transfer bus has arrived.3. Combination of Routes<ol style="list-style-type: none">a) Secondary and elementary school students from all Boards may be transported on the same bus at the same time.4. Special Students<ol style="list-style-type: none">a) A student who is identified as exceptional according to (020) Special Education and Medical Transportation will receive special attention as required from the driver, school principal, and STSBHN.



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Procedures...continued	<p>5. Standees</p> <p>a) Standees are not permitted on a school bus.</p> <p>6. Maximum Number of Students Transported on a Bus</p> <p>a) The number of students transported on a school bus will not exceed the manufacturer's capacity for that vehicle. Where practical, bus seats will be loaded as follows:</p> <p style="padding-left: 40px;">JK to Gr 8 - 3 per seat Gr 9 to Gr 12 - 2 per seat</p> <p>7. Distance to Pick-up Point</p> <p>a) Student will be required to walk up to a maximum of 0.8 km from the corner of their property line to their assigned pick-up/ drop-off location.</p> <p>8. Central Pick-up Points</p> <p>a) Where houses are grouped together, students will be required to meet at a central pick-up point as determined by STSBHN.</p> <p>9. Non Scheduled Transportation Trips</p> <p>a) STSBHN only provides home to school/school to home regularly scheduled trips. STSBHN does not provide additional trips for students that must leave school early (e.g. medical appointments, sickness, etc.)</p>
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